



WELCOME TO BANCO BEST

In order to finish the account opening process and start managing your day to day banking, you only need:

If you opened the account at www.bancobest.pt or Best Bank app with Chave Móvel Digital, we will validate the data and documents received and you will soon receive an email informing you about the account activation. If you did not attach the proof of profession, forward us the email you received with the account opening confirmation, with this in attach (check below the documents accepted) and send it to actualizacaodados@bancobest.pt. If you have tax addresses outside Portugal, you must also send us the proof of foreign taxpayer card (issued by fit and proper entity).

If you opened the account at www.bancobest.pt or Best Bank app and selected the option 'Video call', during the contact we will validate the documents and ensure your identification. If you chose not to attach the necessary documents (address, profession and foreign tax identification card, if applicable) make sure you have them with you during the contact.

If you opened the account at www.bancobest.pt or Best Bank app without 'Video call', print and sign the pdf "FAC" we sent you by email with the account opening confirmation and go to one of Banco Best's Investment Centres (check the locations at www.bancobest.pt or Best Bank app), **with the documents listed below you have not submitted online** (original identification document indicated in your data, proof of address and profession and, if applicable, taxpayer and foreign tax identification cards). If the account has more than 1 holder, all holders must bring their documentation.

If you are not close to one of our Investment Centres, please call us on +351 218 505 775 (business days from 8am to 8pm. Landline call).

If you are not in Portugal, print and sign the pdf "FAC" we sent you by email with the account opening confirmation, gather all the documents listed below (in Portuguese, Spanish, English or French, otherwise they must be sent together with a certified translation) authenticate them at the Consulate and send them to Banco Best A/C DMO - Clientes e Contas - Operações Best, Rua Castilho, 26, Piso 2 1250-069 Lisboa, Portugal

To open account at one of our Investment Centres, gather all the documents listed below.

As soon as the documentation is received and validated and the first deposit is made, your account opening process is complete and you can start using your account.

DOCUMENTS:

- Identification document of all account holders updated;
Accepted identification documents: identity card, citizen's card, passport;
birth certificate in the case of minors up to 10 years of age.
- Proof of address (permanent residence and fiscal, if different) of all account holders dated less than one year;
It can be an invoice from water, electricity or other supplier.
- Proof of profession / employer of all account holders dated less than one year;
It can be a wage slip or an employer declaration. Not applicable to domestic or underage students. For students of legal age: student card or a statement from the educational establishment dated less than one year.
For unemployed: proof of enrollment at the Job Centre. For retired people:
pensioner or annual declaration of the last calendar year.

WHEN APPLICABLE, GATHER ALSO:

- Taxpayer card of all account holders;
For holders who have tax addresses outside Portugal an authenticated copy of the foreign taxpayer card or an official document issued by fit and proper entity is also required.
- Residence permit for all holders;
Applicable to holders from countries outside the Schengen Area.
- Proof of source of funds (only for Politically Exposed Person);
It can be a declaration by the Constitutional Court, an IRS statement or another document attesting the source of funds.